



## Minutes

CCSC General Committee Meeting 18<sup>th</sup> December 2018 CCSC GC

6:30 pm in club room / Training room

### 1, **Apologies**- Dave Hyde, John Harrington

Present, Alison Stephens, Neil Stroud, Anne Midona, Guy Dickinson, John Kirby, Richard Moore, David Brock, Monica Wolff

### 2, **Minutes of last meeting and actions arising**

None

### **3 a) Incidents, Health safety and security**

No Accidents/Incidents

Worked through H & S Audit assigning jobs to volunteers David Henley has spent time updating and reviewing our current assessments, these were put forward for approval – approval given.

#### **Actions**

Alison/ Monica will review and add risk overview to Safety Boat drivers and operators.

Neil – to action risk assessments with Ferry Drivers/Bar/Galley

Grace to action Defects book

John Kirby to action Permit to work Forms for contractors when on site, also maintain Equipment checks and record.

John Harrington – given action for fire alarms and light testing – subject to agreement.

Guy to produce risk assessment for Legionella

Alison to maintain first aid kit, lifejacket checks and accident book.

### **4, Sailing Secretary and sailing committee report**

Racing for Keelboats results have now been agreed and approved with Hals and going forward we will be using VPRS for Main and Echo for Best points, all have been advised to sign up to VPRS and the view so far is positive with the racing fleet.

### **5, Rear commodores' reports from both Shore and Sailing**

None

### **6, Treasurers report**

None

### **7, Secretaries comments;**

None

### **8, Forward Planning committee report DB**

Windows fitted, meeting took place with ref to pontoons, and gathering info in relation to management software.

J K Proposed main door and toilet windows to be renewed cost £2400 – Approved

Motion to get a cost for replacing the rattling fire doors to rear of building - all considered a worthy option.

### **9, Members representative's comments.**

None – however email received in response to water bottles from Grace, carried forward to next meeting.

### **11, AOB**

Proposal put forward to agree a budget of £3000 plus £1000 from YCW for training and talks for 2019 this will give the membership something back and raise the profile of racing and general sailing at the club along with improve people's skills for club use, - Approval Given

Action – Neil will discuss with Training Officer

Proposal to purchase 2 new Club Boats – Approval in principle given but await boat detail and cost before being awarded.

Proposal to upgrade Chartroom and fit it out with units and tops to reduce it being a dumping ground for all. All considered a worthy expense so

Action - Neil to discuss requirements in conjunction with Alison, Monica and John to work out what is required, CCTV Monitoring to be included, pricing will then be obtained.

Prize giving Dinner for 2019 has been given to Helen Adams to come with proposal by end of Jan budget of £35 per head, if nothing arrives or committee do not consider it suitable another venue etc. will be found.

Adverts for Galley Manager and Ferry Drivers to be done.

Action Discussion between Neil and David to formulate.

Thanks to all that attended and it's not easy when the emphasis is on H&S but we have to be in agreement as a committee to move this forward, and I think we got some way last night.

And our huge thanks to David for spending considerable time at looking at our policy and assessments.

Next Meeting January 15<sup>th</sup> 2019

Merry Xmas and Happy New Year to all.