



CCSC General Committee Meeting 10th March 2020

7:00 pm in club room

MINUTES

Attendees

Andy Adler, Vice Commodore
Colin Munz, Hon Secretary
David Brock, Commodore
Debbie Bowers, Members Rep
Dick Moore, Moorings Officer

Elizabeth Bowers, Hon Treasurer
Grace Martin, Rear Commodore Shore
Ian Green, Rear Commodore Sailing
Monica Wolff, Hon Sailing Secretary

1 Apologies

Ann Varlow, Social Committee, Diane Fowler, Members Rep, Mike Wade, Members Rep.

1a Coronavirus

DB had circulated to GC members a draft plan for discussion re Coronavirus with a view to agreeing a forward plan for the club. After some discussion the following action was agreed to:

- Not cancel any club events yet, except for the Dinghy Dinner which is now cancelled, and await further Government advice
- Not provide hand sanitisers because of their limited effectiveness and availability
- Remove hand towels from toilet areas, and rely on the electric hand dryers
- Await further government advice before implementing any deep cleaning
- Review contract terms of paid staff to assess club liabilities re sickness (DB, AA, MW and EB)
- Review financial implications, although 2020 membership was generally paid up so not yet critical

2 Minutes of last GC meeting and actions arising

2.1 Gate Intercom

- John Harrington is looking for an alternative quote from SW Alarms. *Action* Ongoing

2.2 Sunday Racing

- There had been no response to the in-house advert for a Sunday Race Co-ordinator and adverts would now be placed externally in the local Echo and at local sailing venues eg WPSA.
- Competitive rates would be offered to attract interest and hopefully find a reliable RC to support the OD, for 4 hours every race Sunday. EB to advise DB on current staff rates.
- NS has offered to train the paid club safety boat drivers as potential Sunday Race Co-ordinators

3 Incidents, Health Safety and Security

- The Dynema rope used on Grafter to lift moorings has now failed three times, and a more durable sleeved Dynema rope is now to be trialled.

4 Sailing Secretary and Sailing Committee report

- The 2020 club handbook with racing details is now with the printer, for issue next month.

5 Rear Commodore - Sailing report

- No further update

6 Rear Commodore - Shore report

- The leak which damaged the galley floor has been fixed and a survey will be carried out later this month to determine the extent and likely budget cost of the floor repair. This task will now be included in the Operations Group schedule of maintenance activities.
- Barman Graham is now undertaking the training of club volunteers in bar operations.

7 Hon Treasurer report

- EB and AV are reviewing access permissions to the P&L account, which will be presented monthly to the GC meeting.
- The contracts and rates of paid club staff are to be reviewed with DB.
- Member expenses claims over £50 require signed approval and SG with an agreed uplift to £100.

8 **Hon Secretary report**

- CM would confirm to Honorary Member Hazel Shaw hire of the clubhouse on Thursday 20th August for her daughter Bryony's wedding reception. The charges are £185 per day and £20 per hour for the bar and barperson and a deposit of £300 payable to the treasurer on booking.

9 **Operations Group report**

- The schedule of work is progressing well, the critical item being the new pontoon and bridge build.
- The widening of the pier is being significantly hampered by heavy seas and remains problematic.
- The access road repair is on schedule for May, after the keel boat lift-in operation.

10 **Moorings Report**

- Poor weather continues to hamper moorings work although racing marks are now ashore, cleaned and repainted ready for numbering and reassembly. Shot blasting and galvanising of the steel centres is in hand and the repair of the moorings underway.
- RM presented an Order of £2400 for new chains and shackles which would provide at least a further three years' service for the marks. This was much more economic than purchasing new marks and bringing them ashore every winter was under consideration. The Order was agreed.
- Work on the pontoon moorings continues with additional heavy-duty sinkers being provided.

11 **Members Representative's comments.**

- It was reported that members had difficulty opening the clubhouse entrance door lock. SG had spare lock barrels which could be fitted and hopefully alleviate the problem.
- Barman Graham was happy to upgrade his wine selection

12 **Social Committee Report**

- No update as AV away on holiday

13 **Order of Business**

13.1 *Saving Seahorses*

- Friends of Castle Cove has requested help from CCSC to support their initiative to save the seahorses which live in the eel grass around the shallow water off Castle Cove Beach. The club is generally supportive of environmental initiatives and would offer the use of the clubhouse for FCC to present their proposals. RM also could offer a local map of the eel grass area.

13.2 *Control of Keys*

- In addition to clubhouse keys, other club keys were currently held by members, including keys to the chain store, COSHH cabinets and boatyard crane. There was a need for a register of current key holders, and this would be addressed by the Operations Group.

13.3 *Crane Co-ordinator*

- Currently Insurance and maintenance of the boatyard crane are managed by RM and BS respectively. From November RM is giving up this responsibility and his role needs to be filled.

14 **AOB**

- Grafter and Celtic Lady would now be officially added to the club's fleet.
- Joe Waterman a long-standing member, no longer sails would be made a discretionary member.
- Boats that are sold on should be removed from club moorings in accordance with the club rules.
- To comply with GDPR, non-current membership data must be removed from data bases. CCSC holds several data bases including Marusa, Google Groups, Duty Man and Sails. These all need to be reconciled and managed in accordance with the April 2018 Government Policy.

15 **Date of Next Meeting**

Tuesday 14th April 2020, 19.00 hrs

Distribution

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Nigel Page, Members Rep
Phil Tysoe, Members Rep
Trustees